

College Council
3:30 p.m. – 5:00 p.m.
January 12, 2010

Attendees: Dean Bingham, Russ Fillner, Jennifer Skartveit, Suzanne Hunger, Janice Bacino, Art Warner, Steve Lewis, Wyatt Conard, Sarah Dellwo, Joan Schneider, Brandi Foster, Mike Brown, Jeff Block, Kevin Brockbank, Mike Ceartin; Recorder: Winnie Strainer

College Council Mission Statement(handout):

-Mission Statement should express our reason for being by stating our purpose, our business, and our values

-Purpose of this Council:

-Have a centralized group that was responsible for connecting, planning, and assessment on an institutional level

-To improve

-Sharing information, institutional communication

-Total institutional involvement

-At some level, everybody in the Institution should be represented on this Council

-Coordination

-Assess the institutions progress towards the collective plan

<u>Value</u>	<u>Business</u>	<u>Purpose</u>
To improve	Planning Assessment	Institutional Communication/Disseminate Info
Individuals	Coordination	Evolvement of Institution
Education		Strategic Development
Collaboration		Moving Institution forward
Collective Decision-making		
Efficiency		

Proposed Mission Statement: *The College Council is a representative unit that coordinates and assesses the institutions efforts toward identifying and implementing the strategic plan.*

The group discussed moving the word “assess”:

Proposed Mission Statement: *The College Council is a representative unit that coordinates the institutions efforts toward identifying, implementing and assessing the strategic plan.*

-The group discussed their ideas as to the purpose of College Council

-Assessment should be done throughout the entire institution; top to bottom, bottom to top and side to side

-We need to constantly evaluate on a variety of levels where we are headed

-How does this Council meet the mission of the Institution?

-How does this Council meet the strategic plan of the Institution?

College Council Goals:

ACTION ITEM: *Further discussion on the proposed Mission Statement and the College Council goals will continue at the February meeting*

Scheduling Events in MRM:

-Internal events are being scheduled with little or no advance notice and require set-up or require coverage by Facilities personnel outside of normal business hours

ACTION ITEM(S): *Kevin will take the item back to Christy for discussion*

Dean Bingham will meet with Shelly, Christy and Kevin regarding MRM

Grant Training Opportunity :

-Training will be February 11th from 4:00 p.m. – 6:00 p.m. and February 18th

-Michelle Robinson will be the instructor

-Open to entire campus with a max of 40 people

ACTION ITEM: *A formal email and flyers will be sent out this week by the Grants Committee*

Bacchus Grant:

-Tobacco Free Campus Program grant was discussed by Sarah

-Includes smoking cessation programs

-Sandy Sacry will be in charge of the grant

-Tobacco Task Force members will be set after the beginning of the spring semester due to student participation requirement

Enrollment Management Committee (EMC) – Proposal for Admissions Applications Deadline (handout)

-There is not a current UMH Admissions policy

-Current deadline of 5 days after the start of classes has been reviewed

-Handout provided Study of Late Admission data

-The recommendation from the EMC is that the last day for enrollment be set as the last business day prior to the start of the semester

-Dean Bingham asked if the data can be broken down by program

-Protocol for those students who miss the new deadline to re-engage them in the future

Work-Study Program Update:

-Dean Bingham, Mike and Valerie met this morning

-Reviewed all areas that have Work-Study students and how many hours were worked

-Valerie has requested an increased funding amount for next year

-As of today there will be no Work-Study funding for Summer Semester until July 1, 2010

-Work-Study students cannot be used to supplant College functions

-The projections do not include any new Work-Study positions that have been requested

-We currently have approximately 50 Work-Study students

Miscellaneous Item: Russ reviewed Budget update

Meeting adjourned